

CERTIFICATE COURSE IN FINANCIAL MANAGEMENT & ACCOUNTABILITY (CFMA)

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About the Course

CFMA is a fully on-line course designed specifically to enhance cutting edge Financial Management skills. Apart from covering key concepts, it also imparts skills to apply them in a real organizational situation. The faculty interface is very high and the progress of the learner is monitored through various online tools.

The course addresses certain key issues like building blocks of effective financial management, scientific book-keeping system, Budgetary Controls, cash flows and key compliances.

Who Should Attend?

The course caters to a wide spectrum of audience of development practitioners. Anyone who has a desire to learn and grow in knowledge and skills is welcome to join.

Key Takeaways

- Fundamental Elements of efficient Book Keeping & Accounting
- Innovating Budgeting Techniques
- Setting effective control systems
- Legal Compliances which minimize risks (for Indian students only)

Learning Methodology

- CPA School of Learning has developed a highly interactive on-line learning platform and provides a world class learning experience. The combination of various learning tools make the experience enjoyable and challenges each student to go beyond their comfort zones to learn.

Duration

- The duration of the course is minimum 8 weeks (Two months) from the date of enrollment and a maximum of 12 weeks (Three months) depending on the progress. This course is conceptualized on a rolling batch model. It has a free entry and enrolment, and therefore a student can enroll any time and exit any time during the year.

Certificate

- Upon successful completion of the course, students will be awarded a certificate of completion from CPA School of Learning. Students are expected to secure more than 40% marks in the self assessment test. No certificate shall be awarded, if the marks are less than 40%. However, the student would have the opportunity to appear on request and score eligible marks (more than 40%) to qualify for the certificate.

Course Modules



Module I Overview of Financial Management of NPO's

Understand the key components and probable solutions to various issues under Financial Management



Module II Book Keeping, Accounting & Reporting

Learn how to manage Books of Account and prepare required reports



Module III Budgeting & Control Systems

Understand how to use budget as a controlling & monitoring tool



Module IV Legal Compliance

Learn how to ensure financial related compliances of an NPO
(This module is applicable for Indian candidates only)

Learning Activity

Module I Overview of Financial Management of NPO's	Module II Book keeping, Accounting & Reporting	Module III Budgeting & Control Systems	Module IV Legal Compliance
INTRODUCTION OF MODULE Faculty & PowerPoint Presentation (1 Hour)	INTRODUCTION OF MODULE Faculty & PowerPoint Presentation (1 Hour)	INTRODUCTION OF MODULE Faculty & PowerPoint Presentation (1 Hour)	INTRODUCTION OF MODULE Faculty & PowerPoint Presentation (1 Hour)
PRE WORK Reading of Study Material (3 Hours)	PRE WORK Reading of Study Material (4 Hours)	PRE WORK Reading of Study Material (4 Hours)	PRE WORK Reading of Study Material (3 Hours)
WATCH Recorded video lecture on important topics (0.5 Hour)	VIDEO RESPONSE An audio video output (0.5 Hour)	CASE STUDY Upload your paper (1 Hour)	TEST YOUR UNDERSTANDING Online test based on PRE WORK (1 Hour)
DISCUSSION FORUM Engagement with faculties and participants on online forum (1.5 Hours)	DISCUSSION FORUM Engagement with faculties and participants on online forum (1.5 Hours)	DISCUSSION FORUM Engagement with faculties and participants on online forum (1 Hour)	DISCUSSION FORUM Engagement with faculties and participants on online forum (1 Hour)
LIVE LAB Interface with Faculty (0.5 Hour)	LIVE LAB Interface with Faculty (0.5 Hour)	LIVE LAB Interface with Faculty (0.5 Hour)	LIVE LAB Interface with Faculty (0.5 Hour)
SELF ASSESSMENT TEST (0.5 Hour)	SELF ASSESSMENT TEST (0.5 Hour)	SELF ASSESSMET TEST (0.5 Hour)	SELF ASSESSMENT TEST (0.5 Hour)
Learning Hours – 7	Learning Hours - 8	Learning Hours - 8	Learning Hours - 7

Total Learning Hours - 30

Course Fee

What we offer?

1. Integrated learning model spread over 2 months
2. Cutting edge technology
3. Advance level of learning methodology
4. Online learning platform

- For Indian candidate INR. 8500 (All 4 Modules)
- For South Asian Countries candidates INR. 6000 (First 3 Modules)
- For other International candidates USD 250 (First 3 Modules)

Our Eminent Faculties



Dr.(CA) Sanjay Patra
Principal Faculty

Dr. Sanjay Patra (FCA) has an experience of more than 30 years in the voluntary sector and has been actively engaged with many national and international voluntary organizations in the areas of financial management, legal compliances, governance, transparency and accountability. He has also authored books on Governance and finance in NPOs. He is also a visiting faculty for several institutions in India, Singapore and Hawaii. He has undertaken various evaluation assignments of development projects across the world



Mr. Sandeep Sharma
Principal Faculty

Mr. Sandeep Sharma has an extensive experience of working for the development sector. He has been involved in several organizational development processes for various national and international organizations. He has co-authored books on NPO governance and financial management. One of his core competencies is in the area of training and facilitation. He has also conducted more than 200 trainings & workshops for development organizations



CA Rajesh Balani
Associate Faculty

Mr. Rajesh Balani is a Chartered Accountant and his specialization lies in providing legal advisory services in Income Tax and foreign funding laws to many NGOs & INGOs working in India. As a part of the vision for promoting accountability and transparency in the Voluntary Sector, he has been involved in more than 100 workshops across India in the areas of Income Tax, GST and FCRA.



Mr. Puran Jha
Associate Faculty

Mr. Puran Jha is Financial Management Professional with more than 14 years of experience in Grant Management, Accounting, Monitoring, Financial Review, Control System, Good Governance, Project Implementation, Systems Development and Legal Compliance. He has also been involved in training and system development of various charitable organizations. He has conducted 100+ workshops & training programme for many organizations across South East Asian countries.

[Click here to register](#)

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